

# Reporting

All employees and agents of a public school district, charter school or private school have an obligation and legal responsibility to report misconduct by instructional personnel and school administrators which affects the health, safety or welfare of a student



Report to:

**Christian Home Academy**  
**Mr. Gary Lenzi, Principal**  
**Mrs. Lynne Lenzi, School Administrator**  
**(904) 276-3339**

## Professionals' Misconduct

Obscene language  
Drug and alcohol use  
Disparaging comments  
Prejudice or bigotry  
Sexual innuendo  
Cheating  
Testing violations  
Physical aggression  
Accept or offer favors

If someone tells you about misconduct, be a LEADER:

Listen  
Evaluate  
Act immediately  
Document  
Encourage  
Report

Failure to report misconduct may result in penalties up to termination of employment and revocation of an educator's certificate